

SAFE Board of Directors

Board Meeting

Minutes

January 12, 2011



Call to order

Meeting called to order at 20:04 EDT by Chairman Doug Stewart

Roll call

Mark Adams

Alan Davis

Doug Stewart

Tom Benenson

John Dorcey

Donna Wilt

Cliff Chetwin

Arlynn McMahon

Approval of minutes

November 17; minutes were not approved during the December for lack of quorum.

Alan moved to accept the minutes as presented, Cliff provided the second, the vote was unanimous.

December 8; Tom moved that we approve the “record of the meeting”, not minutes as there was no quorum and that document should show same. Alan provided the second, the vote was unanimous.

Treasurer’s report

December sales were \$1738; expenses included \$558 for travel, \$2500 in legal fees, \$800 for computer services and \$218 miscellaneous.

2011 budget is being prepared.

Mark moved that we put Jenny in charge of transition to Wild Apricot financial software and that expenditures not exceed \$1000. Tom provided the second, there was discussion, the vote was unanimous.

Committee reports

Mentoring

Donna asked for board approval of mentoring governing documents as amended by Mark. Tom provided the second and, after some discussion, the vote was unanimous.

Donna moved that she be named initial Mentoring Committee Chairperson and Arlynn be named Chief Mentor. Cliff provided the second and the vote was unanimous.

Goal is to go live with the program at WAI convention.

Training Reform Symposium

Doug provided a brief update. Planning / progress continues. Moderators for panel sessions have been confirmed. Panel members are confirming on a daily basis.

Speaker for the luncheon, Cessna’s CEO Jack Pelton, has also confirmed.

Library Update

Library holdings (contents) will be posted outside of library to encourage traffic.

Doug reported that a WIKI Library developer him regarding collaboration with SAFE library. Doug has passed that on to members who have expertise in that area.

Old Business

Insurance

Doug reports policy sales continue but nothing else to report. Two states – Alaska and New York have yet to approve coverage.

Database Integration

Larry will work with Jenny. See motion above under Treasurer's report.

Membership cards, do we need them? Discussion moved towards providing member a certificate in pdf format. Mark will discuss possible options with Jenny.

Governance

Latest email from Mark included changes suggested by Cliff.

Mark moved that the board accept the Governance Committee job description as written, John provided the second. No discussion followed, the vote was unanimous.

Scholarship

Donna reported that applications have been received and ranked by three judges. She stated that all applicants were excellent. Final report will be sent to WAI for their processing. All applications will be retained for records.

Doug will represent SAFE and make award presentation.

New Business

Board Member Nominations

Mark lead discussion regarding board member candidates and the nominating committee work. Two members of Governance Committee, Tom and John, are ineligible to assist in the effort as they are up for re-election. Mark, Sherri Rossiter, and Bert Stevens will coordinate nominations and election process.

Government Relations Committee

Doug introduced the topic. The board discussed the topic at length. Mark will do some background work and lead further discussion next meeting.

Sun n'Fun 2011

Doug led the discussion and introduced two items.

Member breakfast – this will be firmed up next month.

Tent manager – Mark volunteered to supervise the SAFE exhibit.

EAA AirVenture 2011

SAFE exhibit will be in same location as last year, booth 421, across street from the FAA Building. Banquet date is confirmed for Thursday evening, room is reserved.

Additional booth space and its use will be discussed by Doug and others and a report made at the next board meeting.

GA Joint Steering Committee

Doug reported that he attended an all day meeting yesterday being introduced to a new governance model based on the Commercial Aviation Safety Team. SAFE has been asked to serve on the Safety Analysis Team (SAT). Work will center on data collection and analysis. Additional data will be forthcoming.

Next meeting / Adjournment

The next board meeting will be February 9, 2011. Alan moved for adjournment. Donna provided the second. There was no discussion. The vote was unanimous.