

# SAFE Board of Directors

Board Meeting

Minutes

December 12, 2013



## Call to order

Meeting called to order at 20:05 EDT by Chairman John Dorcey

## Roll call

Jim Anderson  
Kevin Murphy  
Donna Wilt

Tom Benenson  
Kurt Reesman

John Dorcey  
David St George

Executive Director Doug Stewart

## Consent Agenda

John asked that the Sun n' Fun/AirVenture exhibit item under old business be struck from the agenda.

David St. George moved that the consent agenda be accepted as revised. Kevin Murphy provided the second. The motion passed on a unanimous voice vote.

## Committee Reports

**Membership, Program Development and Resource Center** - Tom Bensenson provided reports from each of the above three committees

**Government Affairs** - Kurt Reesman reported on this committee. A written version of the report is in the Drop Box.

## Approval of new committee members

Cliff Chetwin asked for board approval of James Stone, a candidate for the Government Affairs Committee. Kurt Reesman read the Stone's bio. Kurt moved that the board approve James Stone as a member of the Government Affairs Committee. David St. George seconded the motion and the vote was unanimous.

## Committee charters

John Dorcey reported that a draft charter for the Awards Committee was posted in the Drop Box. The format will remain constant across the committees. He asked that all directors review the draft and provide comment via email. John said that he will be posting additional draft charters as he completes them.

## Old Business

### Webinars

John reported that the Program Development Committee suggested that a webinar collaboration with EAA should not be attempted at this time.

## **Podcasts**

Pete Combs followed up his presentation during last month's board meeting with an email providing links to several podcasts. He confirmed with John Dorcey via email that he will produce an audio podcast for SAFE at no charge. The topic will be STEM and be aimed at K-12 educators.

## **New Business**

### **2014 Budget**

Treasurer Jim Anderson provided the proposed agenda. It was posted in the Drop Box. There was a brief discussion. Donna Wilt asked for a clarification regarding the PPP. Jim revised the draft and posted the updated version in the Drop Box. Chairman Dorcey asked that everyone review the draft agenda and be prepared for discussion and a vote for approval during January's board meeting.

### **Executive director position**

John Dorcey led the discussion with questions regarding the succession of the Executive Director. Specifically he asked about full versus part-time, remuneration, ability to attract quality candidates and the long-term ability of the organization to maintain a person in that position.

Doug responded to the board's questions by reporting that he would like to remain the ED for the foreseeable future. A review of the ED contract, an employee evaluation will be completed and an executive session will be included as part of the January meeting.

### **Executive Director's report**

Doug Stewart reported that he had nothing to add to the written report. Donna Wilt asked that the spelling of Nick Frisch and Simon Caldecott's names be corrected. Doug will make those changes.

### **Next meeting / Adjournment**

The next board meeting will be January 8, 2014.

John Dorcey moved for adjournment. David St. George provided the second. There was no discussion. The vote was unanimous.