

# SAFE Board of Directors

## Board Meeting Minutes

August 10, 2011



### **Call to order**

Meeting called to order at 2003 EDT by Chairman Doug Stewart

### **Roll call**

Mark Adams

Cliff Chetwin

Arlynn McMahon

Tom Benenson

Alan Davis

Donna Wilt

Larry Bothe (arrived 2015) John Dorcey

Doug Stewart

### **Approval of minutes**

Alan moved that the June 8, 2011 minutes be approved as written. Donna provided the second, the vote was unanimous.

### **Treasurer's report**

July sales totaled \$4,745.

### **Committee reports**

#### **Mentoring**

Program growth has slowed. Marketing the program is needed to ensure continued program success. Networking with universities will be first step – Donna and Arlynn will draft an initial contact letter. Marketing in flight instructor/aviation magazines is a logical next step.

#### **Library Update**

Several helicopter documents have completed the peer review process and will be added to the library soon. An identification methodology – airplanes, helicopters, etc is being developed.

#### **Officer elections**

Elections were moved to this point in the agenda as Alan had to leave the meeting early.

Governance committee nominated the following as candidates for officers of the board – Chair, Doug Stewart; Vice-chair, Mark Adams; Secretary, John Dorcey; and Treasurer, Larry Bothe. Officers elected will serve until the 2012 annual meeting.

Doug asked for nominations from the floor. There were none.

Alan moved that nominations be closed and that a unanimous vote for the slate provided by the governance committee be cast, Cliff provided the second. The vote was unanimous.

## **Old Business**

### **Insurance**

Alan moved that Larry obtain D&O insurance for SAFE, Mark provided the second. After discussion, the vote was seven ayes, and two nays; the motion passed.

### **Database Integration**

A membership database test site is available. Tom and Alan will compile a list of questions/comments and forward the list to contractor Louis Reingold. Other board members are encouraged to provide their input to Tom or Alan.

### **Government Relations Committee**

Doug asked the board to reflect on potential SAFE members that would serve as a chair for this important committee. This item will be included under Old Business on the September agenda.

### **Reimbursement Policy**

Alan moved to adopt the most recent iteration of the policy provided by Larry via email. Cliff provided the second, the vote was unanimous.

### **General Counsel**

Doug will contact a potential candidate and asked Mark to contact another. Doug hopes to have this topic completed next meeting.

### **AirVenture 2011**

Alan thanked Mark for his coordinating volunteers serving in the tent. Cliff asked about volunteer incentives. Feedback, according to Mark, indicates incentives were a big reason for the program's success.

### **Corporate Membership Policy**

John asked about dissemination of approved policies. Doug will forward his revisions to the policy.

### **By-law revision**

Doug asked that John resend his by-law compilation to board members. Directors are asked to review, make additional comments as needed, and then schedule a special by-law revision meeting.

### **Newsletter editor**

A relatively new SAFE member, Gary Wigdahl, is our new SAFE eNEWS editor. A CFI-AIME, Gary has experience as both a newsletter/magazine editor. The first edition of SAFE eNews with Gary at the helm is expected to be published tomorrow, August 11.

Doug asked all directors to provide Gary ideas and content.

### **Website hosting**

We have outgrown our web site's initial disk space. Larry, working with Jenny, has addressed this and all other current issues.

**P-51 raffle**

Doug is coordinating marketing for this effort. It is hoped to launch the raffle at AOPA Summit.

**New Business****Symposium follow-up**

Bob Wright, representing SAFE, is attending a symposium follow-up meeting in the Washington DC area. Doug asked that we reimburse some of Bob's expenses. John moved that SAFE provide Bob a \$500 stipend as partial reimbursement of his expenses. Donna provided the second, the vote was unanimous.

**Next meeting / adjournment**

Doug moved for adjournment, Arlynn provided the second, and the vote was unanimous.

Our next regular board meeting is scheduled for **September 14**.